

Bath Gardening Club & Horticultural Society
www.bathgardeningclub.com
2020-2020 Executive Meeting Minutes - Final

Date: Thursday, October 15, 2020
Time: 9:00 A.M.
VIA Zoom

Attendees

PRESIDENT	<i>JANICE FIRTH</i>
VICE-PRESIDENT	<i>MIKE JANSSENS</i>
PAST PRESIDENT & TREASURER	<i>LAURIE MINORGAN</i>
TREASURER	<i>JANE LEDINGHAM</i>
RECORDING SECRETARY	<i>JEANNE PICKLES CZESNIK</i>
ATTENDANCE SECRETARY	<i>HOLLY ADAM</i>
PUBLICITY SECRETARY	<i>HEATHER BENNETT</i>
WEB MASTER	<i>SANDRA LOWMAN</i>

#	ITEM	ACTION ITEMS
1.	2020/21 Budget Presentation – Laurie Income Interest Rate – L. 7 Laurie covered all line items on the draft budget. Regarding Line Item #7, Bank Interest, Laurie advised that RBC can offer bond interest rates of 8%, whereas the current GIC interest rate is .25%. The bonds are fully open so principal can be accessed at any time. The executive will review the information sent from RBC to Laurie. This will be discussed further at a later date.	Action: Laurie will forward the RBC information regarding interest rates. Laurie will report on the current Club GIC amounts.
	Weekend Markets – L. 11,12 As both weekend markets will be less regular for this fiscal due to Covid restrictions, it was agreed that the total projection will be reduced to \$1800.00.	Action : Laurie will reduce line items for a total weekend market income of \$1800.00
	Plant and Fertilizer Sale – L. 15,16 An increase in the selling price of the fertilizer was discussed. It was agreed that the price will be increased to \$4.00 per bag for 2021 sales. Revenue projections for the fertilizer were increased to \$3000.00, and for the plant sale decreased to \$1500.00.	Action: Laurie will increase fertilizer item to and decrease plant sale revenue, and amend the totals.
	Membership Dues – L. 27	Action: Laurie, Jeanne and Holly will compare

	Holly reported that revenue income to date for membership dues is \$510.00. Projection will remain as is. It was noted that email addresses are not available for all current members on the membership list. It was agreed that where there is no email address, the member should be contacted by phone. Consideration should be given to the formation of a telephone committee.	info and follow up by phone with members where required.
	Expenses Administration L. 36 to 40 Office Expenses – Item to be reduced to \$100.00. Refreshments to be reduced to \$0. Hall rental to be reduced to \$300.00. Meetings for Jan, Feb and Mar 2021 will all be virtual Zoom meetings. Zoom expenses will appear on a separate line - \$252.00. Website hosting and mailbox rental will remain the same.	Action: Laurie will make all line item changes as required, and add a separate expense line for the Zoom account fees. Admin total will be revised.
	L. 43 Bank charges and L. 47 & 48 Weekend market expense remain as presented.	
	Barrels, Planters, Bridge Garden and Bugtel L. 52 to 58 L. 54 watering to be reduced to previous year actual \$1800.00. This includes watering of all planters, bridge garden, and Bugtel. Agreed all other items to remain the same.	Action: Laurie will reduce watering to \$1800.00, and total revised.
	OHA Insurance and Affiliation Fees L. 88 to 94 It was noted that in a former Trillium publication, an increase in OHA membership fees was noted. This should be reflected in the budget, if applicable.	Action: Laurie will check with Sue Carew, District 3 Director, to see if there has been any action by the OHA on the fee increase, and report back.
	New Website L. 103 Sandra reviewed the document explaining the rationale for the new web hosting service and new club website page. New software, i.e. Wordpress, which can be supported and offers greater security is required. The web designer is responsible for the website design, but the Club is responsible for the website content. It was suggested that a committee of several club members be formed to review and update the current website content, and to review options for a website design, with recommendations to executive members. A club logo could be created and added to a new webpage. This issue of exploring enhanced security software for financial transactions was raised. Canadas' Spotify was suggested.	Action: Sandra will send out links to several other club websites for design review purposes. Sandra will provide additional information on the Spotify software to the executive for consideration. The large expenditure for the new website will be fully explained to all members at the time the budget is presented.
2.	Constitution Article 12.4 "All expenditures for items in excess of one hundred dollars that are not included in the budget for	Action: Janice will ask Sue Carew if OHA

	the current fiscal year shall require approval by a motion passed at a general meeting or Board of Directors meeting.” The consensus was to ask the members to increase the spending limit imposed by this article to \$300.00.	approval is required to change this article.
3.	Gnome Workshop The meeting on November 16th will be a craft workshop where participants will make a Xmas greenery gnome. Janice advised that this will be held indoors at St. John’s Hall. It is expected that about 20 participants can be accommodated, 2 per table, with social distancing. Estimated cost per participant for materials will be \$20. A notice will go out shortly so those interested can pre-register.	Action: Janice will make arrangements with Pat Chown for delivery of the greenery. Janice will prepare an email re the workshop to go out to members.
4.	2020-2021 Annual General Meeting Mike suggested that an email asking members if they are interested in attending an annual general meeting be sent out before deciding whether the AGM will be held via Zoom, or if motions requiring approval will be distributed via Survey Monkey. Following this, an email will be sent to members announcing November 23 as date of the AGM (if via Zoom), and will include a reminder that only those who have paid their annual membership fee will be eligible to vote. At least 3 weeks notice must be given for the AGM.	Action: Janice will prepare an email to go out to members to find out how many members would be interested in attending (virtually) this year’s annual general meeting. Jeanne will tabulate results. UPDATE: Janice surveyed executive members to determine the level of support for an AGM. All executive members supported proceeding with a virtual AGM.
5.	Bill Lowry Volunteer Appreciation Award Laurie advised that the BGC had been nominated by Diane Nolting for the township volunteer appreciation reward. Laurie was pleased to announce that the BGC was the recipient of the award presented at the virtual township council meeting on Tuesday October 13.	
	Meeting adjourned.	